

Curriculum Vitae

Elizabeth Anne Westwood



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CAREER SUMMARY

An experienced education professional with over 20 years of experience in teaching and leadership spanning EYFS – KS5. Recognised for an open, accessible leadership style and a proven record of school leadership and development.

KEY CAPABILITIES

- Respected people manager
- Able to deal personally and effectively with parents and other members of the school community to enable best possible outcomes for all.
- Results-driven to improve school admission and student retention
- Experienced in mentoring staff and in leading teams of varied experience. Mentoring of others has enabled the implementation of different initiatives throughout the school.
- Speaker at Education conferences
- Committed lifelong learner

PERSONAL QUALITIES

Loyal, engaging, conscientious, thorough and hardworking.

PROFESSIONAL EXPERIENCE

Nord Anglia Education 2011 - Present

The British International School Shanghai, Puxi

Head of Primary August 2019 – Present

Key Achievements:

- Driving marketing initiatives that have increased brand presence and student enquiries.
- Created new primary leadership teams by restructuring the PSLT and PMLT
- Established and facilitated virtual school globally during pandemic period.
- Led the school during global pandemic closure and re-opening including writing and re-writing of teacher timetables as staff arrive in country
- Led a whole-primary curriculum review; implemented Talk4Writing, White Rose Maths, STEAM curriculum and Anji Play
- Introduced standardised testing across the primary school; moved from data rich to data powerful
- Developed relationships with wider community through different events including Parent Workshops
- Development of in-house CPD to link with staff Performance Management
- High quality SEF has led to an effective SDP

Key Responsibilities:

- Acting Principal during Principal's absence.
- Safeguarding, Health & Safety, Wellbeing (staff and student)
- Leading, motivating and developing the primary staff teams
- Developing the Primary School as part of the whole school Strategic Planning Group

- Leadership of the PSLT (1 Deputy Head, 3 Assistant Heads)
- Writing and implementing the primary school Strategic Development Plan
- School QA process
- Strategic implementation of CPD throughout the school
- Use within the school of the NAE collaborations; Global Campus, NAU, Juilliard and MIT
- Primary school timetable, calendar & ARR oversight
- Staffing and recruitment for an average 5-form entry school PN – Y6
- Budgeting
- Marketing through admissions and key events

Nord Anglia International School, Al Khor

Deputy Head of Primary August 2017 – July 2019

Key Achievements:

- Inducted new Head of Primary in August 2018
- Redesigned the primary curriculum to introduce the IPC to all students (not just the international stream)
- Enhanced parent engagement, introduced STEAM to the primary curriculum
- Amended long and medium-term planning formats to ensure strategic delivery of the ENC for predominantly EAL students
- Led on whole school Quality Assurance for two years,
- Supported the introduction of alternative English reporting for EAL students

Key Responsibilities:

- Member of whole school SLT
- Strategic oversight of the primary curriculum
- Line management of primary year leaders, school librarian, ALN and EAL departments
- Academic and pastoral responsibility for KS1 (8 teachers, 230 students)
- Recruitment of primary school teachers and LAs
- Delivery of annual InCAS testing and data analysis
- Delivery of NAE MAP testing
- iPGCE mentor & NQT mentor
- Whole school NAE Quality Assurance
- Cover management for absent staff
- Teaching commitment in KS3 and Foundation Stage 2 (Reception)

Reason for Leaving: Promoted to Head of Primary at BISS Puxi

The British International School Shanghai, Puxi

Head of Upper Key Stage 2 (Assistant Head)

August 2015 – July 2017

Key Responsibilities:

Member of PSLT and whole school Research & Development team, teaching and learning throughout UKS2 (10 teachers, 230 students), data analysis, curriculum management. Coaching of staff to improve learning outcomes through different methods. Cover management for absent staff, ECA coordination across the Primary School, PSLT link for Computing and NAE Global Campus Leaders. Induction for new students in UKS2, transition between Year 6 and Year 7. Teacher of EAL throughout KS1&2, IB DP TOK teacher.

Key Stage 2 Phase Leader and Head of Year 5

August 2012 – July 2015

Key Responsibilities: day to day running of Year 5 and the oversight of Year 6, regular meetings with Head of KS2 and LKS2 Phase Leader, strategic planning of the Y5 curriculum, teaching and learning across Year 5 and key events including arranging and leading an annual residential trip. IB DP TOK teacher.

Primary School SENCo.

August 2011 – July 2012

Key Responsibilities: coordinating the provision of SEN throughout the school from Nursery to Y6, training staff in various aspects of how to cater for SEN students within the classroom which included

working with Autistic children and children with ADHD, liaison with external agencies and parents to coordinate specialist provision.

Other Appointments

2010 – 2011 Grade 6 teacher

Muscat International School, Muscat, Sultanate of Oman

Reason for Leaving: Jobs offered at interview were not honoured, left end of contract

2008 – 2010 SENCo, Inclusion Manager, Literacy Leader & Year 4 Teacher

Four Swannes Primary School, Hertfordshire

October 2007 – July 2008

Year 6 teacher (Maternity Cover)

Linden Primary School, Gloucester

September 2007 – October 2007

Primary School Supply Teacher, Gloucestershire

2006 – 2007 Head of Personal Development & Psychology. A-Level RS Examiner

The Crypt School, Gloucester. Boys 11 - 18 Grammar

Reason for Leaving: Transition to teach in primary schools

2003 – 2005 Head of RS & Philosophy, CPSHE Manager. A-Level RS Examiner

The King's School, Grantham. Boys 11 - 18 Grammar

Reason for Leaving: Return to University to study for a Master's Degree

2001 – 2003 Teacher of RE & English

Hall Cross School, Doncaster. Mixed 11 - 18 Comprehensive

Education and Qualifications

2005-2006	MEd Psychology of Education	The University of Bristol
2000-2001	Post Graduate Certificate in Education	The University of Birmingham
1997-2000	BTh (Hons) (Oxon) 2:1	Westminster College, Oxford

Relevant Training

11/2021 – Safer Recruitment Training
03/2021 – 07/ 2021 – NAE Global Curriculum Expert Training
09/2019 – Designated Safeguarding Lead Training
09/2019 – Be Safe Online - Online Safety for Staff and Students
10/2018 – Qatar Foundation Education Development Institute Teaching & Learning Forum 2018 speaker – How We Are Engaging Students in Experiential Learning
08/2018 – Positive Discipline in the Classroom - Certified Positive Discipline Classroom Educator
04/2018 – Nord Anglia Education Safeguarding Level 3
03/2018 – Nord Anglia Education Regional Conference - Full STEAM Ahead speaker – Project Based Learning throughout the Primary School
03/2017 – 12/2018 - Nord Anglia Education Senior Leadership Programme. Research Project – Leading Curriculum Change in the Primary School

References

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